# **HMIS Data Quality Report Card**

Sample Reporting Period 10/1/2015 to 01/31/2016

#### PROGRAM INFORMATION

Agency Name: Salvation Army

Program: SA1 Hospitality House Overflow Program (ES)

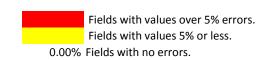


### **Data Quality and Completeness**

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

emographic Data	Total	
Demographic Data	Enrolled	54

Demographic Data	Enrolled	54
	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Destination	0	0.00%
Relationship to HOH	0	0.00%
Client location	0	0.00%
Approximate date started	0	0.00%
Client entering from streets, shelter or SH	0	0.00%
Number of months homeless	0	0.00%
Number of times homeless in last 3 years	0	0.00%



Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

#### **Data Timeliness Report**

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
	36	2	11		2		

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

# **HMIS Data Quality Report Card**

Sample Reporting Period 10/1/2015 to 01/31/2016

#### PROGRAM INFORMATION

Agency Name: Salvation Army

Program: SA1 Hospitality House Shelter (ES)

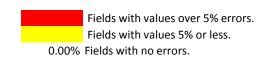


### **Data Quality and Completeness**

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

	Total	
Demographic Data	Enrolled	29

# Missing	% Missing
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
0	0.00%
	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0



Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

#### **Data Timeliness Report**

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
	19	5					

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

# **HMIS Data Quality Report Card**

Sample Reporting Period 10/1/2015 to 01/31/2016

#### **PROGRAM INFORMATION**

Agency Name: Salvation Army

Program: SA1 Transitional Living Center (TH)

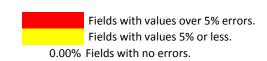


### **Data Quality and Completeness**

Complete and accurate records are required to ensure data quality. Required Data that is missing or not collected has a negative impact on the quality of data. The higher a programs' percentage of missing or erroneous data, the less useful the data becomes.

	Total	
Demographic Data	Enrolled	15

Demographic Data	Lilionea	13
	# Missing	% Missing
First Name	0	0.00%
Last Name	0	0.00%
SSN	0	0.00%
DOB	0	0.00%
Race	0	0.00%
Ethnicity	0	0.00%
Gender	0	0.00%
Veteran	0	0.00%
Disabling condition	0	0.00%
Length of Stay	0	0.00%
Prior Residence	0	0.00%
Destination	0	0.00%
Relationship to HOH	0	0.00%
Client location	0	0.00%
Approximate date started	0	0.00%
Client entering from streets, shelter or SH	0	0.00%
Number of months homeless	0	0.00%
Number of times homeless in last 3 years	0	0.00%



Missing data would include "Data Not Collected" or other invalid responses. A program should have less than a 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis. Any additional Universal Data Element information received from the client should be entered into the Homeless Management Information System (HMIS) within a timely manner.

#### **Data Timeliness Report**

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	61 - 90 days	over 90 days
	10	1					

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2014" was recorded on "April 9, 2014," then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.



# **HMIS Users**

Below is a list of all HMIS Users currently active within your agency. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

Salvation Army	Anne Metu	anne.metu@usw.salvationarmy.org	
Salvation Army	Anthony Gomez	gomez42175@yahoo.com	
Salvation Army	Gregory Licata	greg.licata1@gmail.com	
Salvation Army	Guadalupe Paredes	guadalupe.paredes@usw.salvationarmy.org	
Salvation Army	Katherine Aguilar	katherine.aguilar@usw.salvationarmy.org	
Salvation Army	Kathy Brown	kathy.brown@usw.salvationarmy.org	
Salvation Army	Louie Martinez	louie.martinez13@gmail.com	
Salvation Army	Michael Clements	Michael.Clements@usw.salvationarmy.org	
Salvation Army	Sam Valdez sam.valdez@usw.salvationar		